



Professionally Managed by SBB Management Company
An Accredited Association Management Company

Annual Meeting
Tuesday, May 18, 2021
6:00 p.m.



Dear Grand Addison Homeowner:

You are cordially invited to attend the Grand Addison Annual Meeting.

Courtyard by Marriott, 15160 Quorum Dr., Addison, Texas 75001.
Please RSVP no later than May 14th to allow for reservation requirements.
RSVP: Debbie Macziewski @ d.macziewski@sbbmanagement.com

The purpose of this meeting will be to elect three (3) Directors to the Board and to conduct the normal business of the Association. Each Director position will be a two (2) year term. If you are interested in serving on the Board, please complete the enclosed Candidacy Form and return to us no later than Friday, May 14, 2021.

Quorum is required in order for the Association to elect directors and conduct business. A quorum is the number of homes represented either in person or by proxy. If the quorum for the annual meeting is not met, the Association will not be able to conduct any Association business. A proxy is a written instrument, signed by the member, which duly appoints the member's voting rights and attendance. Please take a moment to sign and return the enclosed proxy **even if you plan to attend**, as unforeseen circumstances can occur.

Sign-in begins at 5:30 p.m., which provides time to visit and get to know your neighbors. The meeting will be called to order promptly at 6:00 p.m.

We look forward to seeing you on May 18th. If you have any questions, please contact Debbie Macziewski, Community Manager or Araceli Barcenas, Administrative Assistant at 972-960-2800.

Scan and email proxy to a.barcenas@sbbmanagement.com
Fax to (972) 991-6642 or mail to the address below.

GRAND ADDISON II HOMEOWNERS ASSOCIATION, INC.

PROXY

**ANNUAL MEETING OF HOMEOWNERS
Tuesday, May 18, 2021 6:00 p.m.**

As an owner in the Grand Addison II Homeowners Association, Inc., I hereby appoint the Chairperson of the Annual Meeting or _____ as my proxy with full powers of substitution, to vote for the undersigned at the above stated Annual Meeting and any adjournment(s), postponement(s), rescheduling(s) or other call(s) thereof or any other business which may properly come before the meeting in such manner as he or they determine to be in the best interest of the Association; hereby revoking any proxy or proxies heretofore given by the undersigned.

THIS PROXY IS REVOCABLE AT ANY TIME BEFORE IT IS EXERCISED.

Print Name

Address

Homeowner Signature

_____, 2021
Date

PLEASE SIGN, DATE AND RETURN IT TODAY!

The form may be mailed, e-mailed or faxed to SBB Management Company at the address listed below. Please return your proxy, as unforeseen circumstances do occur.

**SBB Management Company, AAMC®
12801 N. Central Expressway Suite 1401
Dallas, Texas 75243
Office: 972-960-2800 Fax: 972-991-6642
a.barcenas@sbbmanagement.com**

GRAND ADDISON II HOMEOWNERS ASSOCIATION, INC.

**ANNUAL MEETING
Tuesday, May 18, 2021 6:00 p.m.**

AGENDA

- I. Call Meeting to Order/Welcome
- II. Introductions / Overview
Board of Directors
SBB Management Company
- III. Proof of Notice of Meeting/Waiver of Notice
- IV. Approve Minutes from 2019 Annual Meeting
- V. Financial Review
- VI. Community Report
- VII. Board of Directors Election
- VIII. New Business
- IX. Questions and Answers
- X. Adjourn Meeting

GRAND ADDISON II HOMEOWNERS ASSOCIATION, INC.

DECLARATION OF CANDIDACY - BOARD OF DIRECTORS 2021 ANNUAL MEETING

Volunteering for the Board of Directors of your homeowners association can be very rewarding. However, there are also responsibilities. There are Board meetings to prepare for and attend, and some amount of time is spent reviewing and responding to emails about association business. Some aspects of the Board of Directors' business are confidential and should not be discussed with others, even with a spouse. On the rewarding side, you will meet and make friends with many more of your neighbors and will have the satisfaction of knowing you are doing your part to help maintain the property values of all owners in the association.

NAME: _____

ADDRESS: _____

PHONE: _____

E-MAIL: _____

BRIEF PERSONAL HISTORY: (Family members, interests, education, etc.)

PERTINENT EXPERIENCE/QUALIFICATIONS: (Employment history, prior experience in a homeowners association, committee or board of directors, etc.)

DESIRE/REASON FOR SERVING ON THE BOARD OF DIRECTORS: (Interest in neighborhood, improvements and visions for the community)

ARE THERE ANY COMMITMENTS THAT WILL DETER YOU FROM SERVING ON THE BOARD OF DIRECTORS? (Travel, employment, etc.)

If you are interested in serving on the Board of Directors for Grand Addison II Homeowners Association, please complete this form and return it to Araceli Barcenas at SBB Management Company by mail, fax 972-991-6642 or e-mail to a.barcenas@sbbmanagement.com no later than Friday, May 14, 2021 to be included on the ballot.