



Professionally Managed by SBB Management Company
An Accredited Association Management Company

Special Meeting
Monday, August 19, 2019
6:30 p.m.



Dear Grand Addison Homeowner:

You are cordially invited to attend the Grand Addison Special Meeting. The Special Meeting location is -

Marriott Courtyard, 4165 Proton Drive, Addison, Texas.

Please RSVP no later than August 14th.

RSVP: Debbie Macziewski @ d.macziewski@sbbmanagement.com

The purpose of this Special Meeting will be to cast votes on the proposed Amended and Restated Declaration for Grand Addison. No other business will be conducted at this Special Meeting.

Quorum is required in order for the Association to conduct business. Quorum is the number of owners represented either in person or by proxy. If quorum for the Special Meeting is not met, the Association will not be able to conduct any Association business, *i.e.*, cast votes on the amendment. A proxy is a written instrument, signed by the member, which duly appoints the member's voting rights and attendance. Please take a moment to sign and return the enclosed proxy **even if you plan to attend**, as unforeseen circumstances can occur.

Sign-in begins at 6:00 p.m., and the Special Meeting will be called to order promptly at 6:30 p.m.

We look forward to seeing you on August 19. If you have any questions, please contact Debbie Macziewski, Community Manager or Araceli Barcenas, Administrative Assistant at 972-960-2800.

Scan and email proxy to a.barcenas@sbbmanagement.com

Fax to (972) 991-6642 or mail to the address below.

GRAND ADDISON II HOMEOWNERS ASSOCIATION, INC.

PROXY

**SPECIAL MEETING OF HOMEOWNERS
Monday, August 19, 2019, 6:30 p.m.**

As an owner in Grand Addison II Homeowners Association, Inc., I hereby appoint the Chairperson of the Special Meeting (Board President) or _____ (Member) as my proxy with full powers of substitution, to vote for the undersigned at the above stated Special Meeting and any adjournment(s), postponement(s), rescheduling(s) or other call(s) thereof or any other business which may properly come before the meeting in such manner as he or they determine to be in the best interest of the Association; hereby revoking any proxy or proxies heretofore given by the undersigned.

THIS PROXY IS REVOCABLE AT ANY TIME BEFORE IT IS EXERCISED.

_____, Addison, TX
Print Name Address

_____, 2019
Homeowner Signature Date

PLEASE SIGN, DATE AND RETURN IT TODAY!

The form may be mailed, e-mailed or faxed to SBB Management Company at the address listed below. Please return your proxy, as unforeseen circumstances do occur.

SBB Management Company, AAMC
8360 LBJ Freeway, Suite 300
Dallas, Texas 75243
Office: 972-960-2800 Fax: 972-991-6642
a.barneas@sbbmanagement.com

GRAND ADDISON II HOMEOWNERS ASSOCIATION, INC.

**SPECIAL MEETING
Monday, August 19, 2019, 6:30 p.m.**

AGENDA

- I. Call Meeting to Order/Welcome
- II. Introductions / Overview
Board of Directors
SBB Management Company
- III. Proof of Notice of Special Meeting/Waiver of Notice
- IV. Brief Discussion Regarding Amendments to Governing Documents
- V. Cast Votes
- VI. Tabulate Votes/Announce Results
- VII. Questions and Answers
- VIII. Adjourn Meeting